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| **Use Case Id** | TXA0301 | |
| **Use Case Name** | Enter customer details | |
| **Precondition** | The receptionist should register to the system as a receptionist. | |
| **Postcondition** | Display success message and customer ID number. | |
| **Primary actor** | Receptionist | |
| **Secondary actors** | Customer, System | |
| **Main success scenario** | **Step** | **Action** |
| 1 | The receptionist logs in to the system using username and password. |
| 2 | The system validates the receptionist’s username and password. |
| 3 | Receptionists select the “Add new customer” option |
| 4 | The system displays a new customer registration form. |
| 5 | Receptionist asked for the customer’s necessary details. |
| 6 | While customer provides details. the receptionist enters them into the registration form. |
| 7 | Receptionist saves data by clicking the “save” button. |
| 8 | System sends entered details summary to the customer’s email. |
| 9 | Customer verifies the details. |
| 10 | If the customer is satisfied, the receptionist submits details by clicking the “submit” button. |
| 11 | The system validates details. |
| 12 | While the system generates a new customer ID and sends an access link to the customer’s email. |
| 13 | The system displays a success message. |
| **Extension** | **Step** | **Action** |
| 2. a | If the password and username are wrong, the system allows the receptionist to re-enter them. |
| 10. a | If customer details are wrong, the system allows the receptionist to go back and update them. |

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